

**Minutes of Barleythorpe Parish Council Meeting
Held on Thursday 28th March 2019
At Rutland Community Hub**

Attendance	<p>Cllr. Christopher Marsland - Chairman Cllr. David Blanksby Cllr. David Jones Cllr. Susan Percival Cllr. Malcolm Phillips Cllr. Alan Westlake</p> <p>Helen Duckering – clerk</p> <p>11 members of the public</p>	
Apologies	<p>Cllr. Sue Webb Cllr. Peter Goodwin</p>	
Item		Actions
1	The meeting opened at 7.00pm	
2	<p>Declaration of member's interests</p> <p>None</p>	
3	<p>Minutes of the last meeting 31st January 2019</p> <p>The minutes were approved and signed by the Chairman.</p> <p>Proposed Cllr. Westlake Seconded Cllr. Phillips All in favour</p>	
4	<p>Public participation</p> <ul style="list-style-type: none"> • The general untidiness of Bosal Way and the surrounding area was discussed. It was confirmed that the Parish Council have raised this matter with the developers. Rutland County Council are also aware. It was also confirmed that the Parish Council have requested and funded a litterbin being installed on Bosal Way. • It was reported that Main Road does not appear to receive any street sweeping. The clerk agreed to report this to RCC. • It was confirmed that a meeting between Larkfleet Homes, Rutland County Council and Barleythorpe Parish Council is scheduled for 23rd April to address outstanding issues. • The varying speed limits along Main Road were discussed. It was confirmed that the Parish Council has made an application to RCC to reduce the speed limit from 40mph to 30mph. Presently it appears unlikely that this application will be successful. • It was confirmed that the traffic calming measures installed along Main Road are to be monitored for their effectiveness over the next few months. • The erection of a wall on Stud Road was reported. • The public were encouraged to report any issues themselves to Larkfleet Homes and Rutland County Council in order to emphasise the level of dissatisfaction. 	

5	<p>Clerk's report</p> <ul style="list-style-type: none"> • A litterbin, to be installed on Bosal Way, has been requested and will be paid for by Barleythorpe Parish Council. • Litter picks – The WI are conducting a litter pick on 6th April. Additional equipment has been requested from RCC for use for regular community litter picks. • Bin on Grooms Close – reported to RCC as not emptied. Matter now resolved. • Postbox – confirmation has again been received from Royal Mail that a postbox will be installed in Barleythorpe. The final location is still to be confirmed. 	
6	<p>Review of adoption of complaints policy</p> <p>Following a review of the complaints policy it was proposed that the code continue to be adopted.</p> <p>Proposed Cllr. Percival Seconded Cllr. Westlake All in favour</p>	
7	<p>Annual review of Clerk's salary</p> <p>It was proposed that the national pay award 2019 for part time clerks (SCP 23) be applied to the clerk's salary.</p> <p>Proposed Cllr. Blanksby Seconded Cllr. Westlake. All in favour</p>	

8	<p>Annual Parish Meeting</p> <p>It was reported that the recent Annual Parish Meeting confirmed that current issues are being progressed. A meeting between the Parish Council, RCC and Larkfleet Homes has subsequently been arranged to attempt to expedite outstanding problems and the finishing of works. It was reiterated that community ideas for possible projects using CIL money are encouraged. A member of the public suggested that a bandstand may be a suitable project.</p>	
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9	<p>Integrated transport proposal</p> <p>Cllr. Westlake outlined the draft proposal to install a pelican crossing on Burley Park Way to improve safety for people crossing to Langham. The proposal will be submitted to Rutland County Council under the Integrated Transport scheme for a feasibility study. Families with small children frequently use this area to cross in order to access the Langham Primary School, there being no primary school within Barleythorpe.</p> <p>It was proposed that in support of the proposal the Parish Council would commit to a contribution of £5000 towards the cost of installing a crossing and that the formal support of Langham Parish Council to the proposal would be sought.</p> <p>Proposed Cllr Westlake Seconded Cllr Jones All in favour</p>	
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10	<p>Finance</p> <p>The current financial statements and bank reconciliations were circulated, appendix 1-4 attached, and these were approved.</p> <p>Proposed Cllr Marsland Seconded Cllr Westlake All in favour</p>	
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11	<p>Report from Environment Working Group</p> <p>Cllr. Phillips reported a vehicle having travelled along the footpath to Grooms Close. This has been reported to Larkfleet and it is hoped that bollards will be installed at the entrance to prevent this in future. Larkfleet, knowing the build specification, may need to check the structural integrity of the bridge.</p> <p>Some trees in Barleythorpe Wood appear to have died and need to be removed, approximately 10%. These should be picked up during the walkabout scheduled to take place with Priem before any handover of responsibility takes place.</p>	
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11	<p>Report from Parish Development and Special Tasks Working Group</p> <p>It was confirmed that 3 benches have been ordered and these will be installed when the weather improves.</p>	
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12	<p>Reports from Councillors on areas of Special Interest</p> <p>Cllr. Marsland reported that a meeting between the Head of Catmose Primary School, Cllr Marsland and 2 member of the community had taken place. The Head of Catmose Primary is in full support of a Barleythorpe Primary School. The matter now needs to driven forward by the community. The Parish Council will continue to support this.</p>	
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13	<p>Other matters</p> <p>The receipt of a leaflet delivered to all households in Barleythorpe, by a Pilton resident was acknowledged. The leaflet represents personal opinions and the Parish Council will give no formal response.</p> <p>The next meeting will be held on Thursday 16th May 7.00pm</p> <p>The meeting closed at 8.15pm</p>	
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The financial year is divided into six two-month periods.

CURRENT PERIOD:		6	
INCOME	2018-19	Year to date:	
Precept:	19,785.00	19,785.00	19,785.00
Sundries:			
VAT			545.80
Section 106			52,745.30
Interest			58.16
TOTAL:	19,785.00		73,134.26
EXPENSES:			
Clerk's Salary:	8,800.00	8,800.00	8,794.45
Clerk's Expenses:	1,000.00	1,000.00	600.00
NI contributions	70.00	70.00	51.12
Street Lights:	10.00	10.00	8.25
Grounds & Open Space:			1,173.32
Audit costs:	300.00	300.00	330.00
Room hire	250.00	250.00	144.00
Noticeboards			
Subscriptions	355.00	355.00	369.74
Website	200.00	200.00	266.03
general budget	6,000.00	6,000.00	1,289.00
Insurance	200.00	200.00	470.00
VAT			90.84
Election costs:	2,600.00	2,600.00	154.19
Sundries			175.12
TOTAL:	19,785.00	19,785.00	13,916.06
OVERALL SURPLUS/DEFICIT:		-19,785.00	59,218.20
Current a/c: at 1 Apr 2018:	49,780.29		
Adjustments:			
2018/19 opening balance:	49,780.29		
Income to date:	73,134.26		
Expenditure to date:	13,916.06		
Surplus/deficit to date:	59,218.20		
Bank balance at period end:		<u>108,998.49</u>	
Account balances:			
Current a/c 27/03/19	£11,123.69		
Deposit a/c 27/03/19	£97,874.80		
Total	<u>£108,998.49</u>		

Balance as per bank statement 27th February 2019

:£			£11,938.69	
		Payment No.	Unpresented	Presented
Expenditure				
27/01/19	H Duckering - printer ink	IB35/18		36.71
31/01/19	Came & Co. - insurance	IB36/18		470.00
01/02/19	RCC – street lighting charge	IB38/18		8.25
01/02/19	RCC - 6 litter bins	IB37/18		1173.32
05/02/19	VAR - room hire	IB39/18		24.00
06/02/19	1&1 internet Ltd - BCN	DD		1.20
06/02/19	1st Barleythorpe Brownies - grant	IB40/18		1000.00
13/02/19	H Duckering - clerk's salary & expenses	IB41/18		724.17
13/02/19	HMRC	IB42/18		62.96
				<u>3500.61</u>

Receipts

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Balance as per account
Less unpresented credits
Plus unpresented cheques

£11,938.69

Appendix 2

Balance as per bank statement 27th March 2019 :£		£11,123.69	
	Payment No.	Unpresented	Presented
Expenditure			
11/03/19	1&1 internet Ltd - BCN	DD	1.20
15/03/19	H Duckering - clerk's salary & expenses	IB43/18	723.97
15/03/19	HMRC	IB44/18	63.16
15/03/19	H Duckering - stationery supplies	IB45/18	26.67
			<u>815.00</u>
Receipts			
			<u> </u>
			<u> </u>
Balance as per account		£11,123.69	
less unpresented credits			
plus unpresented cheques			
		<u>£11,123.69</u>	

Appendix 3

Balance as per bank statement 27th February 2019 :£			£97,859.79	
Deposit a/c		Payment		
Expenditure		No.	Unpresented	Presented
				<hr/>
				<hr/> <hr/>
Receipts				
27/02/19	Interest			<hr/>
				£16.46
				<hr/>
				£16.46
				<hr/> <hr/>
Balance as per account			£97,859.79	
less unpresented credits				
plus unpresented cheques				
			<hr/>	
			£97,859.79	
			<hr/> <hr/>	

Balance as per bank statement 27th March 2019 :£			£97,874.80	
Deposit a/c		Payment		
Expenditure		No.	Unpresented	Presented
				<hr/>
				<hr/> <hr/>
Receipts				
27/03/19	Interest			<hr/>
				£15.01
				<hr/>
				£97,827.73
				<hr/> <hr/>
Balance as per account			£97,874.80	
less unpresented credits				
plus unpresented cheques				
			<hr/>	
			£97,874.80	
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