

**Minutes of Barleythorpe Parish Council Meeting
Held on Wednesday 25th July 2018
At Rutland Community Hub**

Attendance	Cllr. Christopher Marsland - Chairman Cllr. David Blanksby Cllr. Peter Goodwin Cllr. Susan Percival Cllr. Norman Plummer Cllr. Sue Webb Cllr. Malcolm Phillips Helen Duckering – clerk 14 members of the public	
Apologies	Cllr Alan Westlake	
Item		Actions
1	The meeting opened at 7.00pm	
2	Apologies and approval of absences Apologies were received from Cllr. Westlake.	
3	Declaration of member’s interests None.	
4	Minutes of the last meeting 16th May 2018 The minutes were approved and signed by the Chairman. Proposed Cllr. Plummer Seconded Cllr. Phillips All in favour	
5	Public participation It was confirmed that regular meetings have taken place between representatives of Barleythorpe Parish Council and Larkfleet. Minutes of these meetings are available on the Parish Council website.	
6	Review and confirmation of adoption of the Grievance and Disciplinary Policies It was proposed that, having reviewed the Grievance Policy and Disciplinary Policy, these be adopted. Proposed Cllr. Goodwin Seconded Cllr. Percival All in favour	

7	<p>Clerk's report</p> <ul style="list-style-type: none"> • No progress to report with the installation of a postbox on Maresfield Way. This matter is followed up regularly with the Post Office. • A larger bin will be installed at the bus stop on Main Road this week. • RCC have confirmed that during the hot weather their grass cutting contractors have been authorised to start work at 6.30am. Residential areas will be avoided at this time. • Significant upturn in the number of contacts being made with Parish Council regarding Parish activities, building works, planning etc. • PC Lloyd has confirmed that he will endeavour to attend Parish Council meetings from September. His attendance will be added to future agenda, after the approval of the minutes. • RCC have confirmed that the cost of elections will now be passed to Parish Councils and this should be reflected in the precept request for 2019/20. • Yellow lines have now been painted along Hackamore Way. 	
8	<p>Report on St George's Barracks Development</p> <p>Cllr. Plummer has been invited to attend, as a representative of Barleythorpe Parish Council, monthly meetings regarding the development of St George's Barracks. It is hoped that the experience of developing Barleythorpe will be useful. The number of dwellings on the site is yet to be decided, but is anticipated being between 1500 and 3000. The site has potential for mineral extraction. It is intended that all infrastructure; roads, school, recreation etc. will be in place before the building of dwellings commences. A test development site on the current Officer's Mess area is also proposed.</p>	
9	<p>Finance</p> <p>The current financial statement and bank reconciliation were circulated. Appendix 1 - 4 attached and these were approved.</p> <p>Proposed Cllr. Plummer Seconded Cllr. Webb All in favour</p> <p>Payments for approval - none</p>	
10	<p>Planning</p> <p>2017/1172/RES Land between Barleythorpe and Burley Park Way, Barleythorpe Reserved matters application in respect of proposed public open space in area 10 of Oakham North Development approved under APP/2011/0832 Granted 13/06/2018</p> <p>2018/0421/FUL Barn on land adjacent to 6 Manor Lane Variation of condition No. 2 in relation to planning permission 2017/1073/FUL. Change roof covering to slate and windows to coloured UPVC. Granted 19/07/2018</p> <p>No decision has been made regarding application 2017/0832/MAJ Erection of 161 new houses.</p>	

11	<p>Report from Environment Working Group</p> <p>Cllr. Phillips reported on the completion of a walkaround of Barleythorpe by the Environment Working Group to assess footpaths, bridle ways, roads etc. and identify any issues. Paths are accessible and signposted. No problems were identified.</p> <p>Trees at Grooms Close are overgrowing and obstructing the view of the light on the pedestrian crossing. The clerk will report this to Rutland County Council.</p> <p>Barleythorpe's current status as a 'Restraint' village will be reviewed in the next 15 months. The Parish Council will monitor this.</p>	HD
12	<p>Report from Parish Development and Special Tasks Working Group</p> <p>Terms of Reference for the Parish Development and Special Tasks Working Group were adopted. Appendix 5 attached.</p> <p>Proposed Cllr Webb Seconded Cllr Phillips All in favour</p> <p>Maresfield Road parking – Cllr. Percival reported on the process for obtaining parking restrictions. A road having an 'unadopted' status does not prohibit parking restriction being put in place. Any request to impose parking restrictions must be submitted to RCC by August annually for consideration and decision by Cabinet. The enforcement of any parking restriction is random and possibly visited as infrequently as once a fortnight by an enforcement officer.</p> <p>It was agreed that the PD&STWG would prepare plans of possible parking restriction schemes, relating to Maresfield Way, for presentation at the September meeting.</p> <p>It was agreed that consultation to the wider Barleythorpe community on any parking restrictions, will be necessary. The PD&STWG will draft a leaflet for this, and other potential development issues, to present for approval at the September meeting.</p> <p>Cllr. Goodwin left the meeting at 7.40pm</p>	<p>PDSTW G</p> <p>PDSTW G</p>
13	<p>Report from Councillors on their areas of special interest</p> <p>Cllr Marsland reported on progress with traffic issues;</p> <ul style="list-style-type: none"> • The request to reduce the speed limit to 30mph along Main Road, from Burley Park Way to Oakham will be considered by Cabinet after August. • The plans for the Pelican crossing at Buttercross Park are awaiting final approval. • The request to install traffic calming chicanes in Barleythorpe village also awaits a decision from Cabinet. If it is unsuccessful, the Parish Council will resubmit the application. <p>The opening of a footpath through Stud Road was delayed due to bad weather in Spring. The developers advise that a temporary route will be in place soon.</p>	

Cllr Phillips reported on two walkabouts that had been completed to support the Oakham and Barleythorpe Neighbourhood Plan Working Group. Further discussions will take place between Barleythorpe Parish Council and the Oakham and Barleythorpe Neighbourhood Plan Working Group to find a way forward.

The walkabouts conducted by the Environment Working Group and the Oakham and Barleythorpe Neighbourhood Plan Working Group are unrelated to any which will be completed by Larkfleet Homes prior to the hand over of parks and open spaces to resident's management companies.

The next meeting will be held on Wednesday 26th September 7.00pm

The meeting closed at 8.25pm

Appendix 1

Balance as per bank statement 27th May 2018:			£67,385.18
	Payment No.	Unpresented	Presented
Expenditure			
02/05/18			
	RCC - election costs	IB4/18	£185.03
08/05/18	Fiona Tylecote - internal audit	100003	£30.00
10/05/18	VAR - room hire	IB5/18	£24.00
17/05/18	N Plummer - domain name	IB8/18	£4.92
17/05/18			
	H Duckering - clerk's salary and expenses	IB6/18	£734.01
17/05/18	HMRC	IB7/18	£69.47
16/05/18			
	LRALC - annual subs	100004	£334.74
		£30.00	<u>£1,352.17</u>
Receipts			

			=====
Balance as per account		£67,385.18	
Less unpresented credits			
Plus unpresented cheques		£30.00	
		<u>£67,355.18</u>	

Appendix 2

Balance as per bank statement 27th June 2018:			£67,088.26
	Payment No.	Unpresented	Presented
Expenditure			
08/05/18			
	Fiona Tylecote - internal audit	100003	£30.00
04/06/18			
	VAR - room hire	IB8/18	£24.00
15/06/18			
	H Duckering - clerk's salary and expenses	IB9/18	£725.56
15/06/18	HMRC	IB10/18	£63.16
			<u>£842.72</u>
Receipts			
30/05/18	HMRC - VAT		£545.80
			<u>£545.80</u>
Balance as per account		£67,088.26	
Less unpresented credits			
Plus unpresented cheques			
		<u>£67,088.26</u>	

Appendix 3

Balance as per bank statement 25th July 2018: £66301.13

		Payment No.	Unpresented	Presented
Expenditure				
15/07/18	H Duckering - clerk's salary and expenses	IB12/18		724.17
15/07/18	HMRC	IB13/18		£62.96
				£787.13
Receipts				
Balance as per account			£66,301.13	
less unpresented credits				
plus unpresented cheques			£66,301.13	

Barleythorpe Parish Council
 Finances April 2018- March 2019
 The financial year is divided into six two-month periods.

		CURRENT PERIOD: 2	
INCOME		2018-19	Year to date:
	Precept:	19,785.00	19,785.00
	Sundries:		
	VAT		545.80
	TOTAL:	19,785.00	20,330.80
EXPENSES:			
	Clerk's Salary:	8,800.00	2,933.33
	Clerk's Expenses:	1,000.00	333.33
	NI contributions	70.00	23.33
	Street Lights:	10.00	3.33
	Grounds & Open Space:		
	Audit costs:	300.00	100.00
	Room hire	250.00	83.33
	Noticeboards		
	Subscriptions	355.00	118.33
	Website	200.00	66.67
	general budget	6,000.00	2,000.00
	Insurance	200.00	66.67
	VAT		30.84
	Election costs:	2,600.00	866.67
	TOTAL:	19,785.00	6,595.00
	OVERALL SURPLUS/DEFICIT:		-6,595.00
			16,520.84
	Current a/c: at 1 Apr 2018:	49,780.29	
	Adjustments:		
	2018/19 opening balance:	49,780.29	
	Income to date:	20,330.80	
	Expenditure to date:	3,809.96	
	Surplus/deficit to date:	16,520.84	
	Bank balance at period end:		66,301.13

Parish Development and Special Tasks Working Group.

Terms of Reference.

1.To actively identify future development needs of the Parish, to bring them to the notice of the full Council, and to be responsible for pursuing and achieving solutions to those needs.

2.To bring people together and support them to design and deliver locally led solutions to the issues impacting the Parish.

3.To actively support the work of voluntary community groups in the development of the Parish.

4.To co-opt non – councillors to further the work of the group.

5.To investigate, with the help of the Parish Clerk, any grants that may be available for developmental issues.

6. To undertake Special Tasks, as determined by the full Council, or the group, from time to time, and to report back to the full Council, as appropriate.