

**Minutes of Barleythorpe Parish Council Meeting
Held on Wednesday 28th November 2018
At Rutland Community Hub**

Attendance	Cllr. Christopher Marsland - Chairman Cllr. David Blanksby Cllr. Peter Goodwin Cllr. Susan Percival Cllr. Norman Plummer Cllr. Malcolm Phillips Cllr. Sue Webb Helen Duckering – clerk 9 members of the public	
Apologies	PC Lloyd Cllr. Alan Westlake	
Item		Actions
1	The meeting opened at 7.00pm	
2	Declaration of member's interests None	
3	Minutes of the last meeting 26th September 2018 The minutes were approved and signed by the Chairman. Proposed Cllr. Percival Seconded Cllr. Plummer All in favour	
4	Public Participation <ul style="list-style-type: none"> • Post box – It was confirmed that an application was made to the Post Office in October 2017 for a post box to be installed on Maresfield Road. It has been confirmed that the box is ready to be fitted but there has been no further action by the Post Office. The Parish Council will continue to pursue that matter with the Post Office. A second post box, to be located by the Parish Council noticeboard on Stud Road, was also requested in May 2018. Progress is awaited. 	
5	Review and adoption of the Health and Safety Policy It was proposed that having been reviewed, the Health and Safety Policy be re-adopted. Proposed Cllr. Goodwin Seconded Cllr. Phillips All in favour	

6	<p>Report on St George's Barracks Development</p> <p>Cllr Plummer reported that the number of dwellings at the site is likely to be 2215 plus 70 dwellings on the Officer's mess site. The MOD is due to vacate the site in 2021. The review of the Local Plan has been postponed by RCC until after the local elections in May 2019.</p>	
7	<p>Response to Local Transport Plan</p> <p>Cllr. Webb agreed to review the plan and advise on a proposed response by the due date of 11th January 2019.</p>	
8	<p>Oakham and Barleythorpe Neighbourhood Plan</p> <p>Cllr. Blanksby reported on the various elements of the emerging plan and the report on Barleythorpe he has completed. Cllr. Marsland will continue to attend Neighbourhood Plan meeting to represent Barleythorpe.</p>	
9	<p>Matters arising from meeting with Larkfleet Homes</p> <ul style="list-style-type: none"> • Maresfield Road streetlights – with the exception of one, all lights are now working. The footpath has been closed whilst construction work is on going. • Hackamore Way & Bosal Way – streetlights which are not working have been reported to Larkfleet Homes • Stud Road/Buttercross Park pathway – this is now fenced to funnel pedestrians away from construction works. • Buttercross Roads – progress is being made in completing the roads and block paving. All roads, except Stud Road, should be completed by Christmas. 	

10	<p>Communications</p> <p>Barleythorpe Community News – there have been 12 new sign ups to receive the Barleythorpe Community News. Details on how to sign up have been advertised on the Parish Council website, noticeboards and local websites and social media.</p> <p>Plans to expand the Parish Council’s communication channels, to social media in the future, were discussed. The role of editor for the Barleythorpe Community News was also discussed. Cllr. Webb expressed an interest in this role.</p>	
11	<p>Finance</p> <p>The current financial statement and bank reconciliation were circulated. Appendix 1,2 & 3 attached and these were approved.</p> <p>Proposed Cllr. Webb Seconded Cllr. Plummer All in favour</p> <p>Payments for approval – none</p> <p>Precept request 2019/20</p> <p>It was proposed that the precept request for 2019/20 be set at £13195. See appendix 4 attached.</p> <p>Proposed Cllr. Percival Seconded Cllr. Blanksby. All in favour</p> <p>It was confirmed that Barleythorpe Parish Council is due to receive £52745.30 from Community Infrastructure Levy. It will be ascertained which development this relates to and also if any further payments are due. The rules for spending CIL money will be reviewed and possibilities for spending the CIL monies to enhance Barleythorpe for residents will be discussed at the January meeting.</p> <p>It was proposed that a second bank account be opened to deposit ring fenced CIL monies. Proposed Cllr. Blanksby Seconded Cllr. Plummer All in favour</p>	
12	<p>Planning</p> <p>Planning decisions received since last meeting:</p> <p>2018/0608/RES Land at Maresfield Road</p> <p>Application for the approval of alternate reserved matters for the construction of Continuing Care Retirement Community & Care Home, comprising of 52 No. Assisted Living Units and a 60 No. Bed Care Home (minor alterations to the appearance of the 60 No. Bed Care Home).</p> <p>Granted 02/11/18</p>	

	<p>2018/0852/FUL Oakham Rugby Club</p> <p>Extension to existing car park</p> <p>Granted 20/11/18</p>	
13	<p>Report from Environment Working Group</p> <p>Cllr. Blanksby will temporarily lead the Environment Working Group. Cllr. Blanksby reported that the group had met to allocate areas for each volunteer to report on.</p> <p>A need for more play equipment at Linear Park has been identified and a meeting with Larkfleet will be arranged.</p> <p>There is an intention that the pond area at Linear Park will, in future, become a wildlife area. The pond appears to be polluted. The Wildlife Trust is to be asked to investigate to ascertain what would be required to make this a wildlife area.</p> <p>Permission to name the various parks around Barleythorpe was given by Larkfleet. A list of suggestions is to be forwarded to them.</p>	
14	<p>Report from Parish Development and Special Tasks Working Group</p> <p>Cllr. Percival reported that leaflets have been delivered to all properties in Barleythorpe. A supply is also held at the Larkfleet sales office and a leaflet will be included in all sales packs.</p> <p>31 responses to the questionnaires have been received. The main areas of concern raised were the lack of a primary school, traffic and parking issues and green spaces. Parking issues mainly relate to Barleythorpe village. Details of the issues raised and actions already taken will be included in the next Barleythorpe Community News.</p> <p>Full report attached appendix 5.</p>	
15	<p>Reports from Councillors on areas of Special Interest</p> <p>Schools – Cllr. Marsland reported that 4 volunteers to form a pressure group for a primary school have come forward. Cllr. Marsland will meet with these volunteers to encourage them to form a pressure group.</p> <p>Roads – an application to RCC to reduce the speed limit along Main Road to Oakham to 30mph was made in October 2017. Currently, a traffic survey is required by RCC. Cllr. Marsland intends to contact the portfolio holder for traffic, the council leader and the Highways representative to attempt to expedite the implementation of the reduced speed limit.</p> <p>Applications for grants – a draft of an application form to request funding grants from the Parish Council was reviewed and agreed. The criteria for making such grants were also discussed.</p> <p>Cllr. Blanksby reported that he had heard from a contractor that the trim trail on Buttercross was not being installed. This is contrary to the Council's understanding and will be double-checked.</p>	

16	<p>Meeting dates for 2019</p> <p>Meetings will now be held on Thursdays.</p> <p>31st January 2019 28th March 2019 16th May 2019 25th July 2019 26th September 2019 28th November 2019</p> <p>The next meeting will be held on Thursday 31st January 7.00pm</p> <p>The meeting closed at 8.35pm</p>	
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Appendix 2.

Balance as per bank statement 27th October 2018

			£63,259.69	
			Un	
			presented	Presented
Expenditure		Payment No.		
02/10/18	VAR - room hire	IB20/18		24
02/10/18	H Duckering - printer ink	IB24/18		£27.00
07/10/18	N Plummer - Groupmail software	IB21/18		£133.30
13/10/18	H Duckering - clerk's salary & expenses	IB22/18		£723.97
13/10/18	HMRC	IB23/18		£63.16
27/10/18	Wix - website renewal	IB25/18		£124.21
				<u>£1,095.64</u>
Receipts				<u>£0.00</u>
Balance as per account			£63,259.69	
Less un presented credits				
Plus un presented cheques				
			<u>£63,259.69</u>	

Appendix 3.

Balance as per bank statement 27th November
2018 :£

£62,145.10

Un
presented Presented

Expenditure

05/11/18	John Baxter & Sons - printing	IB26/18		289
15/11/18	H Duckering - clerk's salary & expenses	IB27/18		724.17
15/11/18	HMRC	IB28/18		£62.96
15/11/18	H Duckering - printer ink	IB29/18		£26.00

£1,102.13

Receipts

£0.00

Balance as per account
Less un presented credits
Plus un presented cheques

£62,145.10

£62,145.10

Appendix 4.

	Agreed budget 2018/19	Forecast spend to 31/03/19	Proposed budget 2019/12
ADMINISTRATION			
Audit	300	330	350
Clerk expenses	1000	650	1000
Clerk salary & PAYE	8800	8784	9000
Employer NI	70	51	70
Insurance	500	490	500
Room hire	250	168	250
MAINTENANCE			
Street lighting	10	10	20
SUBSCRIPTIONS			
LRALC	320	334	350
ICO	35	35	35
OTHER			
Website maintenance	200	220	200
Election costs	2600	154	420
General budget	5700	250	
Total	19785		13195
Reserve £60000			

Appendix 5.

Parish Development and Special Tasks Working Group Report.

November 2018.

All homes were canvassed, approx. 800 houses and flats. 32 responses received so far, representing 55 residents.

Barleythorpe Development.

Most responses received, 13 positive, concerned the provision of primary school education in the parish, with 2 responses stating that that had been promised and it was a key reason for moving here. 3 negative responses received.

10 responses concerned traffic and parking, particularly on the main road through the old village.

10 responses mentioned the green spaces, asking for provision of seats, more extensive play equipment and ' something for teenagers to do'.

8 responses received concerning a new Doctors surgery, post boxes, and better transport links to Oakham.

Responses also mentioned a community centre, a church, social events, poo bins, paper shop and Post Office, and the need for a presence on social media.

Oakham Development.

Responses were dominated by the desire for an improvement in the number and range of retail shops in the town, particularly clothes shops and shops for teenagers. Filling vacant shops by lowering rents and rates, and providing incentives to retailers to come to the town were all mentioned.

The need for improved parking facilities was also mentioned in numerous responses, including an increase in the numbers of spaces provided and free parking provisions.

Thirdly a plea for better transport links to London and more local buses was cited in responses.

Ages of respondees.

Under 18. 3

19-30. 5

31-50. 12

51-65 17