

**Minutes of Barleythorpe Parish Council Meeting
Held on Thursday 30th January 2020
At Rutland Community Hub**

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| Attendance | <p>Cllr. Christopher Marsland - Chairman Cllr. David Jones Cllr. Malcolm Phillips Cllr. Brian Browne Cllr. David Gordon Cllr. Sarah Clark</p> <p>C.Cllr. Sue Webb C.Cllr David Blanksby</p> <p>James von der Voelsungen - Parking Services Manager RCC</p> <p>Helen Duckering – Parish Clerk 8 members of the public</p> |
| Apologies | <p>Cllr. Susan Percival Cllr. Peter Goodwin</p> |

| Item 2020/07 | The meeting opened at 7.00pm | Actions |
|-----------------|--|---------|
| 2020/08 | <p>To receive declarations of member's interests and requests for dispensations</p> <p>None</p> | |
| 2020/09 | <p>To approve the minutes of the last meeting held on 28th November 2019</p> <p>The minutes were approved and signed by the Chairman.</p> | |
| 2020/10 | <p>To approve the minutes of the Extraordinary meeting 16th January 2020</p> <p>The minutes were approved and signed by the Chairman.</p> | |
| 2020/11 | <p>Public participation</p> <p>No comments.</p> | |
| 2020/12 | <p>To confirm adoption of Barleythorpe Parish Council Risk Assessment</p> <p>It was proposed and agreed that the Risk Assessment be adopted, subject to 2 minor amendments.</p> | |
| 2020/13 | <p>County Councillors report</p> <p>C.Cllr. Webb requested that the possibility of additional street lighting on Main Road and the moving of a bus shelter to closer to the allotments were investigated. It was agreed that these would be looked into and a cost v benefit assessment made.</p> | |

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| | <p>Neighbourhood Watch Scheme – there is some interest in setting up a new scheme but individuals will be required to run it. It was agreed that a notice would be added to Barleythorpe Community News to attract interest.</p> <p>C.Cllr Webb will be holding surgeries at Rutland Community Hub 10.30am – 11.30 am on the following dates: 29th February 28th March 25th April</p> | |
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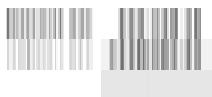
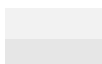
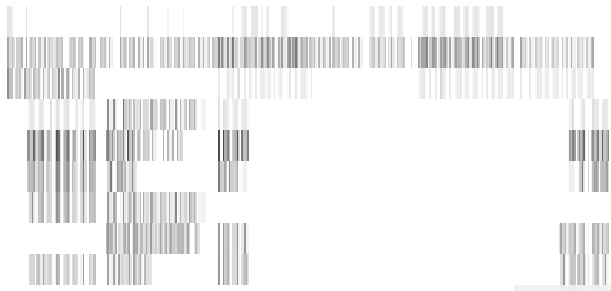
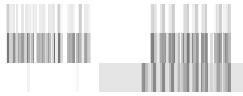
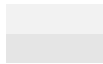
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| 2020/14 | <p>Oakham Heights Residents Management Company Ltd (OHRMCL) Steering Group</p> <p>A report was given of the Initial meeting of the Interim Steering Group with Preim Ltd, which illustrated that there were still many unanswered questions, but that some of the land highlighted had been transferred to the Oakham Heights Residents Management Company Ltd although this company was still listed as dormant.</p> <p>It was proposed and agreed that Barleythorpe Parish Council support the OHRMCL Steering Group by funding the cost of room hire if required.</p> | |
| 2020/15 | <p>Rutland County Council Local Plan</p> <p>The plan has yet to be agreed.</p> | |
| 2020/16 | <p>Neighbourhood Plan update</p> <p>The Oakham & Barleythorpe Neighbourhood Plan is currently at Regulation 16. Presently, Oakham Town Council have yet to pass the plan due to queries regarding a housing needs assessment and non specification of development sites that will depend on the RCC Local Plan. The aspiration for a Barleythorpe Primary School was questioned, as was the lack of evidence for the protection of green spaces; it would seem extensive supporting documents were not consulted. The NP Steering Group resolved to re-submit the plan to Oakham Town Council with minor amendments and comments.</p> | |
| 2020/17 | <p>Adoption Working Group</p> <p>It was agreed that an adoption working group should, in the first instance, scrutinise the maintenance costs for the parks and open spaces. Cllrs. Gordon, Jones and Clark agreed to work with C.Cllr. Blanksby on this. If necessary, professional advice will be sought in the future.</p> | |
| 2020/18 | <p>Traffic & Parking</p> <ul style="list-style-type: none"> • Maresfield Road Parking – following the submission of a Highways Concern Form by Barleythorpe Parish Council to RCC, it is broadly agreed the area of Maresfield Road that would require parking restrictions. The process will require a feasibility study, public consultation and agreement by the Highways and Transport Working Group at RCC. It was agreed that James von der Voelsungen would produce a public consultation letter and suggested area for consultation for the Parish Council to consider. Maresfield Road will not be adopted for at least 15 months. A 30mph sign is due to be installed on Maresfield Road. The impact of building McDonalds on traffic using Maresfield Road will be considered. The parking services manager at RCC can be contacted by email parkingmanagement@rutland.gov.uk and residents are encouraged to make their concerns regarding parking known via this. | |

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| | <ul style="list-style-type: none"> • Burley Park Way roundabout crossing – the Parish Council Highways Concern request has been received by RCC and will be dealt with in due course. • Community Speed Watch – Cllr. Phillips will attend the CSW information evening on 12th February and report back. • Lands End Way crossing to VAR Rutland Community Hub - Cllr. Marsland, Cllr. Browne and the chief executive of VAR have met to discuss this. It was agreed that an approach to RCC would be made to discuss RCC providing a crossing. A meeting is to be arranged. | |
| 2020/19 | <p>Communication</p> <p>It was agreed that Cllr. Jones would review the Parish Council website and make amendments to improve it and assist the clerk.</p> <p>It was agreed that the circulation of Barleythorpe Community News needs to be increased. A flyer to be delivered to all households will be designed and circulated by Cllrs. Browne and Clark. Advertising will also be considered.</p> | |
| 2020/20 | <p>To confirm the renewal of Parish Council Insurance</p> <p>It was proposed and agreed that the Parish Council Insurance Pen/AXA policy be renewed on a 3 year long term agreement as recommended by Came & Company, at an annual cost of £464.96.</p> <p>All in favour</p> | |
| 2020/21 | <p>Finance</p> <p>The current financial statement and bank reconciliations were circulated, 2020/24 & 2020/25 below, and these were approved.</p> | |
| 2020/22 | <p>Planning</p> <p>A report on planning applications and decisions received from RCC since the last meeting was received. 2020/26 below.</p> <p>Draft terms of reference for the Planning Committee were received 2020/27 below. These are to be reviewed by Parish Councillors and any comments made to Cllr. Jones by the March meeting, in order that the terms can be adopted.</p> | |
| 2020/22 | <p>To receive report from Environment Committee</p> | |
| 2020/22/1 | <p>It was proposed and agreed that subject to permission, a replacement bin will be erected on Bosal Way at the bus stop nearest Hackamore Way, the post mounted bins on Stud Road and Maresfield Road replaced with larger ground standing bins. The total cost of approx. £2000 will be funded from the CIL money received by Barleythorpe Parish Council.</p> <p>All in favour.</p> | |
| 2020/22/2 | <p>It was proposed and agreed that, subject to permission, 5 new benches would be purchased and installed at a total cost of approx. £4000, funded from CIL money received by Barleythorpe Parish Council.</p> <p>All in favour</p> | |

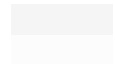
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| 2020/22/3 | Consideration is being given to planting a hedge on Maresfield Road at Ascot Park to form a boundary and also to planting trees near the pond area close to Grooms Close. It was agreed that further consideration and consultation will be required and these will be considered again in the autumn. | |
| 2020/23 | <p>To receive report from Parish Development and Special Tasks Working Group</p> <p>Cllr. Browne and Clark reported that permission to use Larkfleet land for community events would be sought via the OHMRC steering group. 6th June 2020 is the suggested date for an event to take place. Further details will be presented to the next meeting.</p> | |
| | <p>The meeting closed at 9.15pm</p> <p>Next meeting Thursday 26th March 2020.</p> | |

Barleythorpe Parish Council
 Finances April 2019- March 2020
 The financial year is divided into six two-month periods.

| | | CURRENT PERIOD: 5 | |
|---------------------------------|-------------------|-------------------|-------------------|
| INCOME | | 2019-20 | Year to date: |
| | | | |
| | Precept: | 13,195.00 | 13,195.00 |
| | Sundries: | | |
| | VAT | | 90.84 |
| | Section 106 | | |
| | Interest | | 147.59 |
| | | | |
| | | | |
| | TOTAL: | 13,195.00 | 13,433.43 |
| EXPENSES: | | | |
| | Clerk's Salary: | 9,000.00 | 7,500.00 |
| | Clerk's Expenses: | 1,000.00 | 833.33 |
| | NI contributions | 70.00 | 58.33 |
| | Street Lights: | 20.00 | 16.67 |
| | Audit costs: | 350.00 | 291.67 |
| | Room hire | 250.00 | 208.33 |
| | Subscriptions | 385.00 | 320.83 |
| | Website | 200.00 | 166.67 |
| | General budget | 1,000.00 | 833.33 |
| | Insurance | 500.00 | 416.67 |
| | VAT | | 410.70 |
| | Election costs: | 420.00 | 350.00 |
| | Sundries | | 141.97 |
| | Training: | | 200.00 |
| | | | |
| | | | |
| | | | |
| | TOTAL: | 13,195.00 | 10,995.83 |
| OVERALL SURPLUS/DEFICIT: | | | -10,995.83 |
| | | | 1,562.66 |
| Current a/c: at 1 Apr 2019: | 11,123.69 | | |
| Deposit a/c: at 1 Apr 2019: | 97,874.80 | | |
| Adjustments: | | | |
| 2018/19 opening balance: | 108,998.49 | | |
| | | | |
| Income to date: | 13,433.43 | | |
| Expenditure to date: | 11,870.77 | | |
| Surplus/deficit to date: | | | 1,562.66 |
| Bank balance at period end: | | | <u>110,561.15</u> |



2020/25



Report for Parish Council Meeting 30 January 2020

Planning Application Responses Since Last Meeting

2019/1018/FUL (Amended)

Land to the rear of 1 Main Road, Barleythorpe

The proposed design has been changed to a bungalow on the advice of RCC planning department.

Stance: No Objection.

Note: we remain concerned about the layout and finish (gravel) of the drive entrance.

2019/1180/OUT

Hackamore Way / Lands' End Way.

Application for Outline Planning Permission with all matters reserved apart from access for the construction of up to 120 Starter (affordable) Homes.

WITHDRAWN

2019/1383/RES

Hackamore Way / Maresfield Road.

Reserved Matters application to amend external materials of apartment block 18 x 2 bedroom and 6 x 3 bedroom apartments approved under Reserved Matters application 2016/0673/RES in relation to permission APP/2011/0832.

Stance: No Objection.

2019/1389/FUL (Amended)

Land adjacent to Barleythorpe Hall and Main Road Barleythorpe.

8 no. detached dwellings with garaging and associated site works. Drawings subsequently revised but this has no affect on our stance.

Stance: Object to the proposed development because of the impact on surrounding properties. We are not opposed to more sensitive development on this site.

2020/0002/FUL

2 Horseshoe Close, off Main Road Barleythorpe

Sun lounge. Proposed materials will match the existing house materials.

Stance: No Objection

2020/0013/LBA

1 Clock House Court.

Alterations to internal layout. This will not affect the historic part of the building, only internal walls and doors built in the period 1998 to 2000.

Stance: No Objection.

Planning Application Decisions From Rutland County Council

2019/1181/FUL

Former site of Rutland Agricultural Society, Main Road.

Proposed extension to existing approved building to create a further 8 linked aftercare apartments and associated car parking and landscape.

Refused 8 January 2020

2020/26

Membership

- The Committee shall comprise 3 Members to be appointed by the Parish Council.
- The Chair of the Committee shall be appointed by the Parish Council.

Quorum

- The quorum of the Committee shall be 3 Members.

Meetings

The Committee will meet as required but will conduct business regarding routine planning matters by email and informal meeting.

The Committee will report to the Parish Council listing all planning applications received, the recommendations made and the decisions taken by the Planning Authority. This shall be by written report.

The Clerk shall minute all formal meetings of the Planning Committee and the minutes shall be submitted to the Parish Council at the next meeting for adoption.

All responses to the Planning Authority shall be submitted through the Clerk.

Delegated Powers

For applications of a minor or routine nature, the Committee's recommendations may be forwarded to the Clerk and Planning Authority without reference to the full council.

Purpose

- The Committee shall undertake the following roles and functions:
 - To receive and consider all planning applications from within Barleythorpe Parish and, where of relevance, adjoining Parishes.
 - To study associated plans and documents available from RCC; visit relevant sites; and consider comments from parishioners .
 - To take account of current planning regulations and guidance.
 - To make recommendations to the Parish Council, for discussion and ratification, for all non-routine applications. To request an Extraordinary Meeting of the Parish Council if required.
 - To request that the Clerk seeks an extension to an application response time when required. This will usually be for pending technical comments.
 - To build proactive relationships with technical consultees, the LPA and District Councillors.
 - To appoint advisory sub-committees, as required, to deal with specific, complex or specialised planning issues; and to co-opt specialist sub-committee members as required. Any funding requirements are to be authorised by the full Parish Council.

Neighbourhood Plan

[based on an example in Local Councils Explained]

The Committee is responsible for the implementation of a Neighbourhood Development Plan for Barleythorpe and this shall include the following responsibilities:

1. To develop in consultation with the residents of Barleythorpe a sustainable plan for the Parish for a 15 year period from -/ - /-. The Committee has delegated powers to incur expenditure for the professional services of a planning consultant; the limit on expenditure will be set by the Parish Council.
2. Subject to Item 3, the Committee shall seek to establish a Neighbourhood Development Plan for Barleythorpe [through Oakham Town Council] subject to statutory examination and referendum.
3. To hold up to 3 [?] public meetings in [period] with residents and to use other forms of consultation to obtain the views of businesses, medical care providers, schools and the local education authority about the proposed Neighbourhood Development Plan.
4. The Committee shall not delegate the discharge of its functions to a sub-committee or to a staff member, but it may appoint an advisory sub-committee.

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