

**Minutes of Barleythorpe Parish Council Meeting
Held on Thursday 25th July 2019
At Rutland Community Hub**

Attendance	<p>Cllr. Christopher Marsland - Chairman Cllr. David Jones Cllr. Susan Percival Cllr. Malcolm Phillips Cllr. Peter Goodwin Cllr. Brian Browne Cllr. David Gordon</p> <p>Helen Duckering – clerk 6 members of the public</p>	
Apologies	C.Cllr Sue Webb	
Item 2019.22	The meeting opened at 7.00pm	Actions
2019.23	<p>To receive declarations of member’s interests and requests for dispensations</p> <p>None</p>	
2019.24	<p>To approve the minutes of the last meeting held on 16th May 2019</p> <p>These were approved and signed by the Chairman.</p>	
2019.25	<p>Public participation</p> <ul style="list-style-type: none"> • It was reported that the pathway between Lonsdale Court and Lidl is overgrown. The clerk confirmed that this has already been reported to Rutland County Council Highways Department and Larkfleet Homes. • It was confirmed that Barleythorpe Parish Council have purchased and installed 3 benches in Linear Park. These have been donated to Larkfleet Homes. • It was reported that the bin located at the junction of Stud Road and Maresfield Road is overflowing, and frequently this is the case prior to emptying. The clerk agreed to report this to Rutland County Council and ask if the frequency of emptying can be increased. Members of the public were encouraged to also report issues such as this to Rutland County Council themselves, via Fixmystreet, on the Rutland County Council website. • It was suggested that the corner of Blacksmiths Avenue might be a suitable location for an additional bin in the future. 	Clerk
2019.26	<p>To adopt the Health and Safety policy.</p> <p>Following a review of the policy, it was agreed that this would be adopted.</p> <p>It was agreed that future volunteer activities would require the completion of a risk assessment before beginning.</p>	

2019.27	<p>Clerk's Report</p> <ul style="list-style-type: none"> • It was confirmed that the annual audit has been submitted to, and acknowledged by, the external auditor. • Following a discussion of the requirements to minute meetings it was agreed that: <ul style="list-style-type: none"> I. All formal meetings instigated by Barleythorpe Parish Council will be minuted to include a record of any decisions made and actions required, and these will be circulated to all councillors in a timely manner. II. A 'common sense' approach to communication will be adopted with regard to correspondence, standard notices, information gathering, assisting residents with issues, and the execution of decisions made by the Parish Council. Any communications relating to the decisions or policies of the Council will be circulated to councillors for approval before being sent out e.g. Barleythorpe Community News. 	
2019.28	<p>Update of postbox installation</p> <p>It was confirmed that the final arrangements to install a postbox on the verge on Hornbeam Crescent are underway. The contractors engaged by Royal Mail to complete the installation have requested formal permission from the landowners (Larkfleet Homes) to install the box, and require a licence for works from Rutland County Council. It will take no more than 7 weeks from the issuing of this licence to installation of the postbox.</p>	

2019.29	<p>To receive a report on progress regarding parking and crossings, and other road safety issues</p> <ul style="list-style-type: none"> • Cllr. Westlake confirmed that an initial application for parking restrictions along Maresfield Road has been made to Rutland County Council, under Parking Reviews. This will be formally registered with them to initiate a feasibility review. It has been suggested that a site visit takes place between Barleythorpe Parish Council and Rutland County Council to discuss which measures are legal and practical. • A proposal to install a pedestrian crossing on Burley Park Way, between Langham and Barleythorpe has been submitted to RCC. The proposal will be assessed and a feasibility study undertaken before passing to the Highways and Transport Working Group for consideration. • It was confirmed that a post implementation review of the traffic calming measures installed along Main Road would be undertaken by RCC, to assess their effectiveness in due course. RCC have advised that resources limit when this will be completed. It was suggested that village residents could get involved with a speedwatch campaign to provide supplementary evidence. 	Clerk
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2019.30	<p>Update on progress with Larkfleet development and Rutland County Council</p> <ul style="list-style-type: none"> • It was confirmed that the latest schedule of works has been received and this will be added to the Barleythorpe Parish Council website and displayed on the noticeboards. • Cllr. Marsland confirmed having stated to the leader of Rutland County Council the expectations from Barleythorpe Parish Council regarding the undeveloped area around Bosal Way. This land has been designated by RCC for commercial development and is likely to remain undeveloped for some time. It is expected that as the roads and footpaths have to be 	Clerk
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	<p>used by residents, they will need to be managed in a way that is acceptable to residents, finished and adopted as soon as possible and that the undeveloped land managed so it does not become an eyesore. This was agreed as an appropriate expectation and communication.</p> <ul style="list-style-type: none"> • Rutland County Council have confirmed that the pedestrian crossing between Buttercross Park and Catmose College will be installed before the end of the school holidays. • A definitive plan, showing private, adopted and management company areas is still awaited. 	
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2019.31	<p>Finance</p> <p>The current financial statement and bank reconciliation were circulated, 2019.37, 2019.38 below, and these were approved.</p>	
2019.32	<p>Planning</p> <p>Receipt of the following planning applications since the last meeting was confirmed:</p> <p>2019/0614/FUL Erection of a freestanding restaurant with drive-thru facility, car parking, landscaping and associated works, including Customer Order Displays (CODs). Land off Lands End Way, Oakham</p> <p>Barleythorpe Parish Council is aware that Rutland County Council has for many years, designated the site concerned for use for commercial purposes rather than housing. The development of this current 'wasteland' would be welcomed, as would the creation of new employment.</p> <p>This proposal may have a deleterious effect on trade for eating establishments within Oakham; Oakham Town Council may have a view on this.</p> <p>Barleythorpe Parish Council makes the following observations intended to help minimise the effects on the area should Rutland County Council be minded to allow the application.</p> <ol style="list-style-type: none"> 1. Increase the number of "Blue Badge" parking spaces from two to three to reflect the demographics of the community served, and in particular the use of Blue Badges for non-mobility users. 2. Ensure the statements contained within the supporting document regarding litter patrols (three per daily - see 6.22) are covered by appropriate planning conditions. Ideally, a minimum of 4 litter picks per day plus an additional one at close of business would seem appropriate. 	

3. Include within the Waste Management Plan, a method statement to determine segregation of waste for recycling and frequency of bin emptying.
4. The comments regarding delivery of supplies is noted with respect to frequency and duration on site - access to the site should reflect this and ensure minimal disruption to traffic on Lands End Way and adjoining roads.
5. Ensure that the Community Engagement Plan and outreach programmes consult with the appropriate local community groups, including Barleythorpe Parish Council
6. Ensure that appropriate traffic management is on place to maximise road safety once the site is operational and due consideration should be given to the safe management of construction traffic during the building stage.
7. The safety of access for pedestrians and cyclists should be prioritised. It would appear that many people, particularly young people, will access the restaurant on foot, particularly during peak holiday times and local events e.g. The Rutland Show. It is important that appropriate, safe access is available with the necessary pavement improvements and crossings in place.

Recommend Approval subject to the above concerns being addressed.

2019/0644/PTA 1 no. Large Wellingtonia – crown raise up to 5.5 metres to allow owner’s access to lawn.

7 Barleythorpe Mews, Main Road

The application appears to be sound and appropriate.
Recommend Approval.

The following applications are currently being considered:

**2019/0613/ADV Installation of 1 no. freestanding Totem Sign
Land off Lands End Way, Oakham**

**2019/0610/ADV Various signage including 4 no. freestanding signs, 3 no. banner units, 20 no. dot signs, 1 no. digital booth screen and 1 no. Playland sign.
Land off Lands End Way, Oakham**

**2019/0612/ADV The installation of 9 no. fascia signs.
Land off Lands End Way, Oakham**

**2019/0772/ADV 1 no. free standing entrance sign to display names of businesses operating at site.
The King Centre, Main Road**

	It was agreed the clerk should contact RCC planning department regarding the speed with which the Parish Council receives planning applications for comment and the resultant short period of time to respond.	Clerk
2019.33	<p>Report from Environment Working Group</p> <ul style="list-style-type: none"> • It was confirmed that work is continuing to obtain from RCC a map of boundaries and areas of responsibility. • Bridle paths have been walked and inspected and it was confirmed that these are all open and correctly signed. • Walkarounds prior to handover to OHRMC are being completed and findings will be presented to Larkfleet Homes. • The Sustainable Land Trust has completed training and will present findings from surveys. • A water survey of the pond in Linear Park has been completed and it has been confirmed that the water is polluted and must be reported to RCC and Larkfleet Homes as a Health & Safety issue. Cllr. Gordon agreed to produce a report to submit to RCC. • It was agreed Cllr Gordon would produce a list of equipment for possible purchase to monitor the pond water quality. 	DG DG
2019.34	<p>Report from Parish Development and Special Tasks Working Group</p> <p>Cllr. Percival reported that, having tasked the PDSTWG with identifying possible projects to utilise CIL money received by Barleythorpe Parish Council, some consultation of residents had been undertaken.</p> <p>The most popular suggestion was the installation of a MUGA (multi use games area) on land to the north of the Larkfleet development.</p> <p>Potential size, access, make up, cost, target users, maintenance and funding options were discussed.</p> <p>It was agreed that the idea was a very appropriate use of CIL money and should continue to be investigated.</p>	
2019.35	<p>Report on Oakham and Barleythorpe Neighbourhood Plan</p> <p>Cllr. Marsland reported that the public consultation on the Neighbourhood Plan has now closed. It was confirmed that the plan must align with RCC Local Plan and therefore does not identify specifically where housing will be built. Following approval by an inspector it is expected that the plan will be complete by February 2020.</p> <p>The completion of the plan will increase the payment of any CIL money to Barleythorpe Parish Council from 15% to 25% of the levy. The clerk agreed to make enquiries with RCC as to whether CIL money will be payable on the proposed McDonalds development.</p>	Clerk
2019.36	<p>Date of next meeting</p> <p>Thursday 26th September</p> <p>The meeting closed at 9.05pm</p>	

