

**Minutes of Barleythorpe Parish Council Meeting
Held on Thursday 26th September 2019
At Rutland Community Hub**

Attendance	<p>Cllr. Christopher Marsland - Chairman Cllr. David Jones Cllr. Malcolm Phillips Cllr. Brian Browne Cllr. David Gordon</p> <p>C.Cllr David Blanksby</p> <p>Helen Duckering – clerk 20 members of the public</p>	
Apologies	<p>Cllr. Goodwin Cllr. Percival C.Cllr Sue Webb</p>	
Item 2019.39	<p>The meeting opened at 7.00pm</p> <p>The Chairman moved Item 5 of the agenda, Public Participation, to Item 11 and Item 16, To nominate a Parish Councillor to become a Trustee of Oakham United Charities, to Item 12.</p>	Actions
2019.40	<p>To receive declarations of member’s interests and requests for dispensations</p> <p>Cllrs. Jones, Browne and Gordon declared an interest in Item 10 on the agenda ‘Parks and Open Spaces’, as members of Oakham Heights Management Company Ltd.</p>	
2019.41	<p>To approve the minutes of the last meeting held on 25th July 2019</p> <p>These were approved and signed by the Chairman.</p>	
2019.42	<p>Adoption of Equalities Policy</p> <p>It was proposed and agreed that the Equalities Policy would be adopted.</p>	
2019.43	<p>Clerk’s Report</p> <ul style="list-style-type: none"> • It was confirmed that a postbox has now been placed on Cornflower Crescent. • It was confirmed that the 2018/19 Conclusion of Audit Certificate has been received and is published on the Parish Council noticeboards and website. 	
2019.44	<p>Correspondence</p> <ul style="list-style-type: none"> • Letter of resignation from Cllr. Westlake – the vacancy created by Cllr. Westlake’s resignation is currently being advertised by RCC. Cllr. Westlake was thanked for his service to the Parish Council and Barleythorpe. 	

	<ul style="list-style-type: none"> • It was agreed that Cllr. Malcolm Phillips would become a signatory on the Barleythorpe Parish Council bank accounts to replace Cllr. Westlake • An updated schedule of work around the Barleythorpe Larkfleet development was provided by RCC. This will be made available on the Parish Council noticeboards and website. 	
2019.45	<p>Progress on the implementation of parking restrictions on Maresfield Road</p> <p>It was confirmed that a Highways Concern form has been submitted to RCC to allow a review of parking along Maresfield Road. Barleythorpe Parish Council will continue to work with RCC to explore possible solutions to the problem.</p>	

2019.46	<p>Roads, Parks and Open Spaces</p> <p>Roads – Significant progress has been made recently in the finishing of roads, the installations of pedestrian crossings by the Rutland Showground and Catmose College, improved footpaths on Bosal Way and remedial work to Leighfield Park and the allotment entrance.</p> <p>Larkfleet are currently working with RCC to change the Section 38 agreement to allow the section of Stud Road on Buttercross to be removed from the section 38 agreement so to allow the other roads on Buttercross to begin the adoption process.</p> <p>Public Participation. The following questions were raised:</p> <ul style="list-style-type: none"> • It was understood that the block paving of roads at junctions was to be replicated on the pavements. These have been finished in tarmac. Is this correct? • The cycleway from the brook, past the allotments and behind the bank – will this have lighting? • Will there be any street lighting from the end of Stud Road to the mini roundabout on Main Road? • A streetlight appears to missing from what was planned for Cornflower Crescent. Will this be installed? <p>Parks and Open Spaces – It was confirmed that most Oakham Heights residents, when purchasing their properties on the developments, signed a deed of covenant agreeing to pay an annual fee for the management of parks and open spaces, and to become a member of Oakham Heights Management Company Ltd. Legally, Barleythorpe Parish Council has no involvement in this matter, or obligation to intervene, however, the Parish Council will continue to make Larkfleet aware of any unfinished items to be rectified before handover to try and reduce unexpected costs to residents.</p> <p>Public Participation. The following questions were raised:</p> <ul style="list-style-type: none"> • Should the children’s’ play area be fenced for safety? It is understood that this is not an obligation on Larkfleet, however, it was suggested that the specific regulations relating to play areas be investigated to ascertain if there is any requirement. • Contractors are parking dangerously on Wheatfield Way/Maresfield Road – the contractors have been made aware of this and have given assurances that it will cease. Larkfleet encourage parking to be on the tarmac area within the site area. • It was confirmed that the marketing office portacabin, adjacent to the Maresfield Road play area, is to be removed. • A TPO Oak tree behind Stableyard Close has not been trimmed, nor has an overgrowing hedge. Also the poor condition of the section of open space following sewer installation was reported. It was agreed that this would be investigated with Larkfleet. 	
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	<ul style="list-style-type: none"> The finishing of the area on Buttercross Park where the original site road was located, together with the issue of stones and some waterlogging, was raised. <p>It was confirmed that all questions raised will be investigated and a response, supplementary to these minutes, will be published as soon as possible.</p>	
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2019.47	<p>To appoint a Parish Councillor to become a Trustee of Oakham United Charities</p> <p>Sue Tyres and Joy Gregg, trustees of Oakham United Charities, gave a short presentation on the make up and work of the charity.</p> <p>It was agreed that Cllr. Browne would become a trustee on behalf of Barleythorpe Parish Council.</p>	
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2019.48	<p>Fibre broadband for Barleythorpe</p> <p>It was agreed that Cllr. Jones would liaise with C.Cllr Webb regarding this.</p>	
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2019.49	<p>Speeding in Barleythorpe</p> <p>Further to the installation of traffic calming measures along Main Road, the area has been surveyed to gauge their effectiveness. The results show that the proportion of traffic exceeding the 37mph benchmark is such that further measures to calm traffic may not be required. A fuller evaluation is still to be carried out by RCC.</p> <p>It is clear that despite the speed of traffic reaching the benchmark possibly being acceptable, there are cases of individuals seriously exceeding the limit and causing a danger. It is felt that a holistic, countywide approach to this would be appropriate and as such the Chairman has raised a question for the Rutland County Council Parish Forum agenda regarding speeding in Rutland, and whether RCC would financially support a Speedwatch campaign and the training of volunteers to undertake it. The cost for separate Parish Councils is currently prohibitively expensive. The response to this is awaited.</p> <p>It was confirmed that speed surveys along Lands End Way and Farrers Way are being completed.</p>	
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2019.50	<p>Proposal to support the installation of a defibrillator</p> <p>It was confirmed that currently there are defibrillators located at the Kings Centre and VAR.</p> <p>It was agreed that Barleythorpe Parish Council would support the installation of another defibrillator once a suitable location had been identified. Investigations will be undertaken to establish this. It was also agreed that the locations of the two existing defibrillators should be more widely advertised.</p>	
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2019.51	<p>Communication</p> <p>Cllr. Jones summarised a report on the current methods of communication being used by Barleythorpe Parish Council i.e. website, Barleythorpe Community News and the current systems used to manage these. It was agreed that the report would be circulated to all councillors in order to inform them for a discussion at the next meeting.</p>	
2019.52	<p>Update on McDonalds planning application</p> <p>Cllr. Phillips gave a report on a meeting recently attended with McDonalds and Rutland County Council. Various points such as amendments to the proposed height of signage, numbers of disabled parking spaces and car park surface dressing were explained. The planning application currently awaits a decision by Rutland County Council.</p>	
2019.53	<p>Finance</p> <p>The current financial statement and bank reconciliations were circulated: 2019.58 below, and these were approved.</p>	
2019.54	<p>Planning</p> <p>Receipt of the following planning application since the last meeting was confirmed:</p> <p>2019/810/FUL Change of use from agricultural land to B2 - Storage and distribution for lawful use of builders compound used by David Cox Building Contractors Ltd. Westward, Cold Overton Road</p> <p>Initially this application raised concerns that the volume of traffic using Manor Lane, Barleythorpe to access the site would be too high to be acceptable. It is now understood that the access to the site will be from Cold Overton Road and, therefore, there are no objections to the application. Recommend Approval</p> <p>It was agreed that the appointment of an additional Parish Councillor to the Planning Committee would be deferred until the November meeting</p>	
2019.55	<p>Report from Environment Working Group</p> <p>It was confirmed that a meeting with Larkfleet is due to take place on 1st October to discuss issues identified. A report on the results will be made after the meeting.</p>	
2019.56	<p>Report from Parish Development and Special Tasks Working Group</p> <p>Nothing further to report at present.</p>	
2019.57	<p>Date of next meeting</p> <p>Thursday 27th November</p> <p>The meeting closed at 8.55pm</p>	

Barleythorpe Parish Council
 Finances April 2019- March 2020
 The financial year is divided into six two-month periods.

		CURRENT PERIOD: 3	
INCOME		2019-20	Year to date:
	Precept:	13,195.00	13,195.00
	Sundries:		
	VAT		90.84
	Section 106		
	Interest		82.09
	TOTAL:	13,195.00	13,367.93
EXPENSES:			
	Clerk's Salary:	9,000.00	4,500.00
	Clerk's Expenses:	1,000.00	500.00
	NI contributions	70.00	35.00
	Street Lights:	20.00	10.00
	Audit costs:	350.00	175.00
	Room hire	250.00	125.00
	Subscriptions	385.00	192.50
	Website	200.00	100.00
	general budget	1,000.00	500.00
	Insurance	500.00	250.00
	VAT		410.70
	Election costs:	420.00	210.00
	Sundries		99.15
	Training:		80.00
TOTAL:		13,195.00	6,597.50
OVERALL SURPLUS/DEFICIT:			-6,597.50
			5,247.24
Current a/c: at 1 Apr 2019:		11,123.69	
Deposit a/c: at 1 Apr 2019:		97,874.80	
Adjustments:			
2018/19 opening balance:		108,998.49	
Income to date:		13,367.93	
Expenditure to date:		8,120.69	
Surplus/deficit to date:			5,247.24
Bank balance at period end:			114,255.73

2019/58