

PLANNING COMMITTEE TERMS OF REFERENCE.

This is a standing committee of the council

- To receive copies of planning applications from the Parish Clerk for consideration by the Planning Committee in a timely manner, to meet response timings.
- To consider the applications, taking due account of local residents views and planning regulations, then to make recommendations to RCC.
- Where the committee deems the application to be of a minor nature and there is no major cause of public concern then the recommendations can be sent to RCC, via the Parish Clerk, without reference to the full council. The recommendations should, however, be reported at the next full council meeting.
- Where the committee recognise that an application is major and would likely be a cause of major public concern then the recommendations would need to be discussed and ratified by the full council before being passed to RCC. This may involve calling an extraordinary meeting of the council.
- Planning applications will be circulated, by the Parish Clerk, to the Planning Committee within 2 days of receipt. Planning Committee members will forward comments, observations and recommendation for decision to the Clerk by specified date to meet required response time. A collated copy of these comments and decision will be prepared by the Clerk and circulated to the Committee for approval prior to being forwarded to Rutland County Council. A full report of all planning applications will be circulated and minuted at the next scheduled Parish Council meeting.